

# FAREHAM

## BOROUGH COUNCIL

### COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend the annual meeting of the Council to be held in the Solent Room at Ferneham Hall on **THURSDAY, 9 MAY 2019**, commencing at **10.30 am**.

The meeting will adjourn for lunch and re-convene at 2.30pm in the Council Chamber, Civic Offices, Fareham

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The Mayor: Councillor Susan Bayford

The Deputy Mayor: Councillor Pamela Bryant

Councillor Keith Barton	Councillor Michael Ford, JP
Councillor Ian Bastable	Councillor Jim Forrest
Councillor Susan Bell	Councillor Tiffany Harper
Councillor Fred Birkett	Councillor Carolyn Heneghan
Councillor Jonathan Butts	Councillor Connie Hockley
Councillor Trevor Cartwright, MBE	Councillor Leslie Keeble
Councillor Louise Clubley	Councillor Gerry Kelly
Councillor Shaun Cunningham	Councillor Kay Mandry
Councillor Peter Davies	Councillor Simon Martin
Councillor Tom Davies	Councillor Sarah Pankhurst
Councillor Steve Dugan	Councillor Roger Price, JP
Councillor Tina Ellis	Councillor Katrina Trott
Councillor Jack Englefield	Councillor Nick Walker
Councillor Keith Evans	Councillor Seán Woodward
Councillor Geoff Fazackarley	



**1. Prayers**

The meeting will commence with a short service of prayers.

**2. Presentation of Awards**

There will be a presentation of awards for the Citizens of Honour, the Young Citizens of Honour and the HMS Collingwood Cup.

**3. Apologies for Absence - morning session**

**4. Election of Mayor**

To elect the Mayor of Fareham for the municipal year 2019/20. (The Order of Proceedings to be observed is set out in the programme, which will be available at the meeting).

**5. Election of Deputy Mayor**

To elect the Deputy Mayor for the Municipal Year 2019/20 in accordance with Standing Order 2.2.

**6. Mayor's Cadet**

To present the Mayor's Cadet for 2019/20 with the badge of service.

**7. Adjournment until 2.30pm**

The meeting will re-convene in the Council Chamber, Civic Offices, Fareham.

**8. Apologies for absence - afternoon session**

**9. Minutes (Pages 7 - 14)**

To confirm as a correct record the minutes of the Council Meeting held on 18 April 2019.

**10. Mayor's Announcements**

**11. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**12. Appointment of the Executive**

(1) Executive Leader

Members are reminded that at the annual meeting in May 2016, Councillor S D T Woodward was elected to be the Executive Leader for a term of 4 years.

(2) Number of Other Executive Members

Members are reminded that following the resolution of the Council on 16

December 2010, the Executive Leader is invited to advise the Council of the appointment of two or more (but no more than nine) Members to form the Executive.

(3) Appointment of Other Executive Members

Members are reminded that the Executive Leader is responsible for determining the areas of Executive responsibility and for allocating the portfolios to the Executive Members appointed. The Executive Leader is invited to advise the Council of the appointments.

(4) Areas of Executive Responsibility

In accordance with Standing Order 5.1, the Executive Leader is invited to determine the separate areas of responsibility to be allocated to the Executive Members for the following year. Members are advised that following the Executive Leader's decision, the following are the areas of responsibility:-

- Housing;
- Leisure and Community;
- Streetscene;
- Health and Public Protection;
- Planning and Development; and
- Policy and Resources

The Executive Leader is invited to confirm the areas of responsibility for 2019/20. Members are reminded that the allocation of these portfolios to the Executive Member is a matter for the Executive Leader.

**13. Appointment of Committees and Allocation of Seats (Pages 15 - 22)**

In accordance with its Standing Orders, the Council is invited to consider a report on the appointment of committees and the allocation of seats following the nominations of political groups.

**14. Standards Arrangements - Appointment of a Designated Independent Person**

The Council is reminded that the Localism Act 2011 implemented significant changes to the Standards regime which required the Council to put in place new arrangements to deal with matters of ethics, probity and Members conduct.

The Council is asked to consider the appointment of the Designated Independent Person for this municipal year.

**15. Appointments to Outside Bodies (Pages 23 - 50)**

Standing Order 10 requires the Council to make appointments to outside bodies other than appointments which are required by law to be made by the Executive. Appended to this agenda is a report scheduling the appointments to be made.

**16. Executive Leader's Announcements**

**17. Executive Members' Announcements**

**18. Presentation of Petitions**

To receive any petitions presented by a member of the Council.

*Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.*

**19. Deputations**

To receive any deputations of which notice has been given.

**20. Questions under Standing Order 17.2**

To answer questions pursuant to Standing Order 17.2 for this meeting.

**21. Motions under Standing Order 15**

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

**22. Policy Framework**

Standing Order 9 requires the Council to establish or confirm the plans and strategies which are to comprise the Council's overall policy framework within which the Executive will operate during the coming year. The Council's Constitution sets out the major plans and strategies reserved to the Council for approval. The Council is therefore invited to confirm the policy framework for 2019/20 as comprising those plans and strategies identified in the table below.

<b>Policy/Strategy</b>	<b>Last adopted or approved by</b>	<b>Date</b>
Sustainable Community Strategy	Council	01 February 2010
Housing Strategy	Council	22 April 2010
Licensing Policy	Council	28 April 2016
Development Plan: <ul style="list-style-type: none"><li>• Fareham Local Plan Part 1: Core Strategy</li><li>• Fareham Local Plan Part 2: Development Sites and Policies</li><li>• Fareham Local Plan Part 3: The Welborne Plan</li></ul>	Council Council Council	04 August 2011 08 June 2015 08 June 2015
Community Safety Strategy	Council	29 May 2014
Corporate Strategy	Council	14 December 2017
Statement of Gambling Policy	Council	18 April 2019



P GRIMWOOD  
Chief Executive Officer

[www.fareham.gov.uk](http://www.fareham.gov.uk)

30 April 2019

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel:01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**